

## **Elgin Street Parent Council Meeting April 9, 2014**

**Attendance:** Erik Husband, Catherine Pacella, Connie Too, Vivian Rigg, Jim Costello, Barbara Johnston-Iafelice, Sacha Singh, Diana Mills, Randy Reynoso, Heather Lindsay, Meg Walker

**Absent:** Marie Josée (MJ) Tremblay, Judith Lamarche, Samaneh Lolabar,

### **Principal's Report:**

A handout describing the predicted class sizes and organization for the next school year was passed around. Renovations to the school are expected to happen over the summer. Barbara has been in discussions to figure out how best to accommodate the full day kindergarten for next year. Renovation work will include updating and adding a staff bathroom on the first floor. The principal's office will be turned into a shared office space. The computer lab in the library will be converted into classroom space, and the computer lab will become portable.

All projectors have now been installed on the main floor. It was then noted that no projector was installed in the SK room.

**ACTION ITEM:** Barbara to advise on status of projector in SK room.

Events that happened at the school this month include hip hop instruction for primary grades and trip on OC Transpo for the grade 5/6 class to attend "WE" Day.

Books have been ordered for the first year of the French literacy plan. Math manipulatives will be here for fall classes.

(Quorum was reached)

**MOTION:** To approve the minutes of the March 19, 2014 meeting – motioned Jim Costello, seconded by Meg Walker, vote passed unanimously.

**MOTION:** To approve the evening's agenda – motioned by Connie Too, seconded by Sacha Singh, vote passed unanimously.

### **Co-chair's Report:**

Randy sent out the fundraising letter for French literacy to several local businesses but has received no responses. Erik advised that we did receive one response and a donation of \$50.00 from "Nahani River Adventures" based in Yukon. No one is sure how they received our letter, but presumably it was from an Elgin parent. Next year, we will revisit the fundraising campaign again and hopefully be able to put more effort into it. Books purchases with the donated funds will be labeled with the donors' name.

Catherine asked if someone could submit the online ProGrant

**ACTION ITEM:**

Vivian Rigg agreed to submit the pro grant by May 16 deadline. Catherine to send copy of last year's submission.

Catherine received an email from Rahma at the Centretown Community Health Centre with suggestion to hold a council meeting at the location to help increase parent awareness about the services they offer.

**ACTION ITEM:** Catherine will advise Rahma that a meeting can be held at CCHC in fall 2014, perhaps coordinate with a guest speaker.

**Treasurer's report:** Erik Husband

The April 2014 financial report was distributed and was reviewed in detail by the treasurer. The current balance is \$23,152.39 and the cash available for allocation is \$15,846,31. The current balance should be slightly higher as some cash has yet to be deposited.

**MOTION:** To approve the treasurer's report - motioned by Sacha Singh, seconded by Heather Lindsay. Vote passed unanimously.

**Committee reports:**

Book Sale Committee: Sacha Singh

The book sale efforts are well underway and moving along nicely. The book sale banner is being updated with this year's dates. The "BUZZ" newspaper will run the information about the date and time of our booksale. Sacha will pick up any leftover books from the First Avenue book sale, and they will lend shelves and bookcases to us again for our sale. This year will once again feature a book drive "competition" between the classes. Prizes will be freezies, and jumbo freezies, as these were a big hit with the kids last year.

Catherine is organizing the silent auction again and more volunteers to solicit donations are welcomed.

Technology Committee: Erik Husband

A meeting was held with a few people in attendance, and another one is planned for this week. They felt that in order to proceed further, they need a better sense of what the teachers want. They came up with three areas to focus on:

1. how to help the school think about where to use technology
2. fundraising
3. hardware and software needs

Will request from Barbara a technology inventory

**ACTION ITEM:** Catherine will email Susan Fischer in regards to an update on the trees in the School yard.

**ACTION ITEM:** Catherine will contact Andrea Hallendy-Mallon re: update on the arts plan for next year

**MOTION :** To adjourn the meeting – motioned by Meg Walker, seconded by Diana Mills, vote

passed unanimously.