

Elgin Street Parent Council Meeting – February 12th, 2014

<u>Attendance:</u>	Marie Josée (MJ) Tremblay, Tim Baker, Erik Husband, Catherine Pacella, Connie Too, Vivian Rigg, Jim Costello, Barbara Johnston-Iafelice, Sacha Singh, Diana Mills, Randy Reynoso
<u>Special Guest:</u>	n/a
<u>Absent:</u>	Judith Lamarche, Lorrie Beaton, Samaneh Lolabar, Heather Lindsay, Meg Walker

NOTE As quorum had not been reached at the start of the meeting (Barbara is a non-voting member), information-only subjects were dealt with first.

Principal's Report

BARBARA'S 'PICK OF THE MONTH' : None this month [tune in next month!]

Going-away ceremony for Monsieur Marc went very well; he appreciated Council's gift and kind words.

The teachers' appreciation luncheon also was very much appreciated, especially the compiled words of appreciation.

Red-white-and pink day is February 14th, and so is Olympic Day – volunteers are appreciated.

Barbara attended a presentation by Tom Thisle yesterday – Elgin PS will come a 'greening school', which includes green bins, and an assembly with students will introduce the concept. The school is aiming for 'silver' status this year, with a 'gold' status in the future!

Knitting club, LEGO club, and Green club are all still very active.

A significant number of applications have been received for full-day kindergarten, as well as a significant number of requests for cross-boundary applications.

In other full-day kindergarten news, it appears that extended care will only be available for the kindergarteners in the fall, contrary to the initial information received by Council.

Treasurer's Report

The February 2014 financial report was distributed by email just before the meeting (and paper copies

were provided at the meeting), and was reviewed in detail by the Treasurer. The total cash available to allocate as of February 12th, 2014 is \$16,079.06.

ACTION ITEM: Catherine to send out a reminder letter regarding Arts Program donations.

****With the arrival of Diana Mills at 18h05, quorum was reached****

MOTION : **To approve the evening's agenda** - Motioned by MJ Tremblay, seconded by Vivian Riggs, vote passed unanimously

New Council Member

This has been deferred to the next Council meeting, as Darren Eke was unable to attend today's meeting.

Revisions to Minutes

Catherine requested that an additional Action Item be added for her to send the CCHC information out.

ACTION ITEM: Catherine will distribute the CCHC information to the GoogleGroups.

ACTION ITEMS from November 13th, 2013 meeting

ACTION ITEM: Catherine and Randy will draft a GoogleGroup email (regarding a list of volunteers and skill sets) and circulate it to the Council for comment. – IN PROGRESS

ACTION ITEMS from January 15th, 2014 meeting

ACTION ITEM: At or before the next Council meeting, Council will take an overall view of the financial situation and all of the 'competing' needs (technology, books, etc) that require fundraising and/funding, to establish exactly how much can be directed to this literacy wish list and how much fundraising may be required. - DONE

ACTION ITEM: Barbara will circulate the literacy wish list document to the Council members via email. - DONE

ACTION ITEM: The Co-Chairs to circulate a request for luncheon foods (for Teacher

Appreciation event) to the Google Groups. - DONE

ACTION ITEM: Randy to forward information to Barbara on the free Junior Achievement program. - DONE

ACTION ITEM: Co-Chairs to put a review of the technology plan on the agenda for the next meeting. - DONE

MOTION : **To approve the minutes of the January 15th, 2014 meeting** – Motioned Erik Husband, seconded by Tim Baker, vote passed unanimously.

MOTION : **To accept the financial reports as presented** - Motioned by Sacha Singh, seconded by Jim Costello, vote passed unanimously.

Teacher's Report

None, as no teacher was present at the meeting.

Co-Chairs' Report

Lorrie Beaton has withdrawn from the Council for personal reasons; Council wishes her the best, and hopes to see her again in the fall. In appreciation of all of her efforts on behalf of Council, Lorrie was presented with a \$50 Red Apron gift card.

Randy presented the three-year executive proposal for planned spending in 2013-2014. Erik presented a costing as well, and both scenarios were found to be compatible and were discussed.

MOTION : **To approve the immediate funding of Item 1 (four projectors and needed accessories, at a cost of \$4763.00) and Item 2 (\$1000.00 towards French resources) of the Council's Three-Year Funding Plan (2013-2014 Funding Proposal) (see insert below)** – Motioned Erik Husband, seconded by Sacha Singh, vote passed unanimously.

3-Year Funding Plan / 2013/2014 Funding Proposal

Total planned spending: \$12,000

Note: This proposed expenditure would leave an estimated bank balance of approximately \$10,000 (after estimated revenues and expenses) for 2013/2014.

	Purchase	Cost
1	4 projectors, wireless, keyboards and mice, 12 pairs of speakers, batteries Note: This would complete the projector purchases 1 year in advance	\$4763
2	French resources (as per Sarah Van Veen's presentation) Note: \$1000 towards the \$6590 request for 2014 is being proposed. Fundraising activities will supplement	\$1000
3	Elgin St priorities, as determined by the Principal	\$6237
	TOTAL	\$12,000

Committee Updates

Fundraising

- Book Sale preparations are still slowly in progress; reminders to parents about collecting books will probably start in March 2014, while collection of the books will occur in May 2014.
- RainBarrel.ca has a possible fundraiser for the school; Sacha will investigate it further.

ACTION ITEM: Sacha to get more information on the RainBarrel fundraiser.

ACTION ITEM: Randy to formalize the fundraising letter to businesses and distribute it on the GoogleGroups.

Arts Committee

Randy and Catherine will be reaching out to the GoogleGroups for a replacement for Lorrie (and to Andrea and Lorrie, for a job description).

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Technology Planning

Randy presented a draft Terms of Reference (TORs) for the Elgin St. PS Technology Committee, which will be circulated on the GoogleGroups to find interested participants.

The wording of the TORs was discussed, and will be amended by Randy. The initial goal is to set a foundation for this committee this school year.

Erik Husband has volunteered to chair the Technology Committee, and Randy and Connie both expressed a desire to potentially be volunteer members.

ACTION ITEM : Randy and Catherine will modify the draft TORs and forward them out to the GoogleGroups to look for volunteers.

Vivan wanted to express her appreciation for Colette Murray's excellent writing skills on the recent grant submissions, and the Council seconds that appreciation.

Next meeting – Wednesday, March 19th, 2014 at 5:30pm

MOTION : **To adjourn the meeting** - Motioned by Diana Mills, seconded by Jim Costello, vote passed unanimously.

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