

Elgin Street Public School Council Meeting

March 20th, 2012

Attendance: Sacha Singh, Scott McKenzie, Lorrie Beaton, Barbara Johnston-lafelice, Tara Sheridan, Tina Boisvert, Heather Lindsay, Diana Mills, Sheila James, Doris Zastre, Jim Costello, Erik Husband, John Higgins, Kim Gauvin, Michael Bonser, Catherine Pacella

1. Motion to approve agenda: Scott McKenzie, seconded by: Sacha Singh
2. Review action items and approval of minutes:
 - **Action: Jim to contact Kim Gauvin, make sure he is on the google council group**
 - **Action: Lorrie to look into when grants for sports funding run out**
 - **Action: Barbara to prepare teacher's wish list**
 - **Action: Scott to organize playground meeting to discuss remaining funds**
 - **Action: Board to find person to fill vacancy on council**
 - **Action: Catherine to ensure all action items identified in separate section at bottom of the minutes**
 - Motion to approve February 7, 2012, minutes: Scott McKenzie, seconded by: Tina Boisvert
3. Treasurer's Report - Erik Husband
 - a. \$2,235 has been solicited to date from donation letter
 - b. Total funds to spend as of March 2012: \$14,600; money owing leaves us with bank balance of \$12,509. Total available to allocate as of March 15: \$10,769. Cash projection for year-end (Aug. 31, 2012): \$10,642.71.
 - c. Motion to approve up to \$300 for outstanding table rental for June book sale: Scott McKenzie, seconded by: Kim Gauvin
 - d. Motion to approve treasurer's report: Heather Lindsay, Scott McKenzie
4. Fundraising update (book sale, grants, pizza and movie updates):
 - a. John indicated that the book sale will be held from June 14-17. Sacha has put together three flyers/information letters for distribution. Table to be set up in Minto Park across the street to draw more people over to the event. Decision to have a second banner.
 - b. Motion to buy a second banner for up to \$200: Jim Costello, seconded by: Michael Bonser.

- c. **Action: Sacha to distribute all three letters for our review, set deadline for feedback.**
 - d. **Action: John to identify all volunteer positions that are available for the book sale event, send out list to start gathering names.**
 - e. Tina and Diana interested in coordinating t-shirt sales for a fundraising event. No money necessary from parent council. Sponsor to provide donations so that every child will receive a shirt, parents can also make donations.
 - f. **Action: Diana and Tina to create a proposal for the fundraiser for the April meeting**
 - g. **Action: Lorrie and Sheila to arrange meeting to discuss operation of movie nights**
5. Committee reports:
- a. **Action: Scott to resend priority list for remaining playground money, Barbara to help provide costing information**
 - b. Tina advised that most recent safe schools presentation went well, still need to determine topic of next presentation, might possibly deal with homework. Erik advised that pro-grant fund used to help with the cost of presentations in low.
 - c. Catherine did not provide a website update
 - d. Diana advised that the most recent newsletter featured a new feature/contest. Please submit any information for next newsletter – ie: book sale, include something about Elgin Fun Facts (ie: Elgin Eagles are the school mascot)
6. Principal's report:
- a. Barbara advised that an instructional coach is working with staff on math literacy. The swim program is currently underway. French concert scheduled for May 4. Some new money has been allocated to help with school supplies necessary at the start of the new school year in the fall. The play structures are now reopened for spring. Jump Rope for Heart will be held in May, as well as a volunteer breakfast in May. Kindergarten night scheduled for June. Students are working on *The Buzz*, a new student-lead newsletter. Barbara also acknowledged the great support of volunteers at the school.
 - b. Money for teacher's consumables to go directly to Erik
 - c. Motion: To donate \$6000 to the teacher's wish list; to be spent accordingly based on identified staff priorities further to the list distributed in October 2011; and that these

purchases support educational principles and benefit the students; and that copies of receipts be provided. Moved by: Jim Costello, seconded by: Michael Bonser.

7. Co-chairs update

- a. Lorrie and Sheila suggested that meeting times be revisited. Suggested starting at 5:45pm, will ensure finished by 7:30pm.
- b. **Action: Lorrie and Sheila to advise google group of new meeting time for April**
- c. Lorrie advised that it is her second year as co-chair, will not be serving as co-chair in the fall.

8. Motion to adjourn: Diana Mills, seconded by: Jim Costello

Action items:

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