

Elgin Street Parent Council Meeting – March 19th, 2014

Attendance: Marie Josée (MJ) Tremblay, Jim Costello, Randy Reynoso, Erik Husband, Darren Eke, Sacha Singh, Judith Lamarche, Connie Too, Devon Lorde (teacher representative), Heather Lindsay, Catherine Pacella

Special Guest: n/a

Absent: Tim Baker, Lorrie Beaton, Samaneh Lolabar, Meg Walker, Connie Too, Vivian Rigg, Barbara Johnston-Iafelice, Diana Mills

Catherine mentioned that the Board is looking for our Council's copy of the Principal Profile.

ACTION ITEM: Catherine to send out the Principal Profile via GoogleGroups to the Council, for review and comments by Friday, March 21st, 2014.

MOTION : **To approve the evening's agenda** - Motioned by MJ Tremblay, seconded by Jim Costello, vote passed unanimously

Revisions to Minutes

Catherine requested that an two modifications be made :

- 1) In the Principal's Report, the term should be 'cross-boundry', not cross-border.
- 2) In the Co-Chair's Report, the addition of information on the \$50 gift card given to departing Council member Lorrie Beaton.

MOTION : **To approve the February 12th, 2014 meeting minutes, with the two modifications mentioned above** - Motioned by Erik Husband, seconded by Jim Costello, vote passed unanimously

ACTION ITEMS from November 13th, 2013 meeting

ACTION ITEM: Catherine and Randy will draft a GoogleGroup email (regarding a list of volunteers and skill sets) and circulate it to the Council for comment. – IN PROGRESS

ACTION ITEMS from January 15th, 2014 meeting

ACTION ITEM: Catherine will distribute the CCHC information to the GoogleGroups. - DONE

ACTION ITEMS from February 12th, 2014 meeting

ACTION ITEM: Catherine to send out a reminder letter regarding Arts Program donations. – TO DO

ACTION ITEM: Sacha to get more information on the RainBarrel fundraiser. - DONE

ACTION ITEM: Randy to formalize the fundraising letter to businesses and distribute it on the GoogleGroups. – DONE

ACTION ITEM : Randy and Catherine to reach out to the GoogleGroups for a replacement for Lorrie (and to Andrea and Lorrie, for a job description). – TO DO

ACTION ITEM : Randy and Catherine will modify the draft TORs of the to-be-formed Technology Committee and send them out to the GoogleGroups to look for volunteers. – DONE

New Council Member

MOTION : To elect Darren Eke to the Elgin Street P.S. Parent Council - Motioned by Sacha Singh, seconded by Connie Too, vote passed unanimously

Teacher's Report

Devon thanked the Council for all of their support, especially for the recent Teacher Appreciation event and the technology that has been installed so far on the second floor of the school.

Principal's Report

None, as Barbara was not present.

Co-Chairs' Report

PRO Grant :

The deadline for the PRO grant is approaching; Catherine will try to find last year's copy so that it can be used for this year's submission.

ACTION ITEM : Catherine to locate a copy of last year's PRO grant document.

Fundraising Letter :

The fundraising letter has generated approximately \$1350.00 so far; Catherine will prepare a reminder letter to be copied and distributed.

ACTION ITEM : Catherine to prepare a fundraising reminder letter, for copying and distribution.

Trustee's Meeting :

Catherine attending the most recent Trustee's meeting; although it was less well attended than previous meetings, there was an interesting discussion regarding the under-utilization of the English language program streams (in favour of the French Immersion programs).

If any information becomes available regarding dual-track schools (like Elgin), Catherine will make it available to Council.

Treasurer's Report

The March 2014 financial report was distributed by email before the meeting, and was reviewed in detail by the Treasurer. The total cash available to allocate as of March 5th, 2014 is \$12, 334.20.

MOTION : **To accept the financial reports as presented** - Motioned by Sacha Singh, seconded by Heather Lindsay, vote passed unanimously.

MOTION : **To reimburse Erik Husband the amount of thirty dollars which he had paid for the**

babysitting at the February 12th, 2014 meeting - Motioned by Jim Costello, seconded by Heather Lindsay, vote passed unanimously.

Committee Updates

Fundraising

- Book Sale preparations in progress. Sacha distributed a draft Book Fair/Silent Auction flyer, calling for volunteers
- Rainbarrel fundraiser is not feasible for this year, so it may be considered for next year (and Sacha is on the mailing list for next year)
- A representative from '50 Shades of Shopping' (a fundraising group) has been in contact with Sacha regarding using the school as a possible venue in the fall of 2014, with the school receiving a percentage of proceeds. Their website is currently under construction, but Sacha will forward it to the GoogleGroups when it becomes available.

Technology Committee

Erik confirmed that the first meeting of the Technology Committee will be held next week (location to be determined).

Next meeting – Wednesday, April 9th, 2014 at 5:30pm

MOTION : **To adjourn the meeting** - Motioned by Erik Husband, seconded by Judith Lamarch, vote passed unanimously.

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