

## Elgin Street Parent Council Meeting – May 14<sup>th</sup>, 2014

- Attendance: Barbara Johnston-Iafelice, Marie Josée (MJ) Tremblay, Vivian Rigg, Heather Lindsay, Randy Reynoso, Connie Too, Diana Mills, Jim Costello, Erik Husband, Sacha Singh, Dan Nugent (non-voting parent)
- Special Guest: n/a
- Absent: Tim Baker, Samaneh Lolabar, Meg Walker, Darren Eke, Judith Lamarche, Catherine Pacella

Due to a lack of quorum, the non-voting agenda items were dealt with first.

### Principal's Report

Barbara has met the new principal, Laura Frappier, who has had a tour of the school and may join us for the last Parent Council meeting of this year.

Many events are coming up; track-and-field starts next week. Last week's Education event was very well attended, and the Coralie in Gatineau also went very well. The basketball teams were unfortunately slightly out-played at their recent games, but the learning experience was invaluable.

EQAQO is coming up, scheduled for about one hour a day.

Thirty-six families attended the Welcome to Kindergarten event last night, which was an excellent turnout.

Sarah Ward's 0.5 position will be moving to a 1.0 position in the fall.

Barbara also mentioned that the SK projector will be moving into the room next door, as the Smartboard will be going in Room 5.

**MOTION :** To approve the evening's agenda - Motioned by MJ Tremblay, seconded by Heather Lindsay, vote passed unanimously

**MOTION :** To approve the April 19th, 2014 meeting minutes - Motioned by Sacha Singh, seconded by Jim Costello, vote passed unanimously

### **ACTION ITEMS from November 13th, 2013 meeting**

**ACTION ITEM:** Catherine and Randy will draft a GoogleGroup email (regarding a list of volunteers and skill sets) and circulate it to the Council for comment. – DONE

### **ACTION ITEMS from February 12th, 2014 meeting**

**ACTION ITEM:** Catherine to send out a reminder letter regarding Arts Program donations. – TO DO ?

**ACTION ITEM :** Randy and Catherine to reach out to the GoogleGroups for a replacement for Lorrie (and to Andrea and Lorrie, for a job description). – TO DO ?

### **Teacher's Report**

None, as teacher representative was not present.

### **Co-Chairs' Report**

PRO Grant :

The deadline for the PRO grant is May 16th, 2014; Vivian will log on and submit it tonight.

Crossing-guards :

Randy was approached by a parent, asking if there will be crossing-guards at the corners of Elgin/Gilmour and Metcalfe/Gilmour.

**ACTION ITEM :** Barbara will inquire with the Board, to see what the process is to apply and how it works, and will report back to the Council.

Treats :

- A parent had some concerns regarding the offering of freezies as part of the book gathering. The parent did express that it was not expected that anything would change for this year, but Council agreed that the parent will be asked to provide other options so that the issue will be discussed at the next meeintg for future book sales.
- Barbara mentioned that schools are limited to ten (10) 'free' days per school year (when the foods do not have to meet the Ministry's standards – pizza days do not count, as the pizza meets the standards), and Elgin Street P.S. does not use all of those days.

- Connie suggested that the guidelines that the school follows could be posted to the Council's website.
- Randy will prepare a response to the parent, and a broader response for the GoogleGroup.

**ACTION ITEM :** Randy will prepare an email response to the parent who first emailed regarding the freezies, and will also prepare a broader response for distribution to the GoogleGroup.

### **Treasurer's Report**

The May 2014 financial report was distributed by email before the meeting, and was reviewed in detail by the Treasurer. The total cash available to allocate as of May 13th, 2014 is \$17,772.28.

**ACTION ITEM :** Barbara will remind teachers to bring in their requests for reimbursement for classroom incidentals.

**MOTION :** **To accept the financial reports as presented** - Motioned by Vivian Rigg, seconded by Heather Lindsay, vote passed unanimously.

### **Committee Updates**

#### **Fundraising**

- Vivian confirmed that we have received the Community grant of approx. \$2,475.00 per year for next three years for swimming, beginning this fall 2014; in return, Council and Elgin St P.S. will give \$1,000.00 each year and will present an annual report each year; as well, the students will be surveyed regarding the program, and the grant will be posted on the Council's website.
- Book Sale preparations are still in progress. Sacha has distributed the Book Fair/Silent Auction flyer and a call-out for volunteers; another will be sent out soon. One sorting night happened last night, and more will be scheduled soon.
- More information to come, but it is possible that there may be a way to show Disney films during the movie nights next year. Barbara mentioned that new windows and blinds are being proposed for the gym, which would enable Council to do more movie nights.

## **Technology Committee**

- Erik confirmed that the first meeting of the Technology Committee did occur, although Erik was unable to attend it. Randy gave an overview of the first meeting, where he and Samaneh are planning to do a survey (possibly online and anonymous) to establish the current situation and what expectations are. There were also discussions about doing fundraising specifically for technology needs. Next meeting will be on June 2<sup>nd</sup>, 2014.

**Next meeting – Wednesday, June 18th, 2014 at 5:30pm**

**MOTION :** **To adjourn the meeting** - Motioned by Diana Mills, seconded by Erik Husband, vote passed unanimously.

**ACTION ITEMS from February 12th, 2014 meeting**

**ACTION ITEM:** Catherine to send out a reminder letter regarding Arts Program donations.

**ACTION ITEM :** Randy and Catherine to reach out to the GoogleGroups for a replacement for Lorrie (and to Andrea and Lorrie, for a job description).

**ACTION ITEMS from March 19th, 2014 meeting**

**ACTION ITEM:** Catherine to send out the Principal Profile via GoogleGroups to the Council, for review and comments by Friday, March 21st, 2014.

**ACTION ITEM :** Catherine to locate a copy of last year's PRO grant document.

**ACTION ITEM :** Catherine to prepare a fundraising reminder letter, for copying and distribution.

**ACTION ITEMS from May 14th, 2014 meeting**

**ACTION ITEM :** Barbara will inquire with the Board, to see what the process is to apply for crossing guards and how it works, and will report back to the Council.

**ACTION ITEM :** Randy will prepare an email response to the parent who first emailed regarding the freezies, and will also prepare a broader response for distribution to the GoogleGroup.

**ACTION ITEM :** Barbara will remind teachers to bring in their requests for reimbursement for classroom incidentals.