

Elgin Street Parent Council Meeting – May 12th, 2015

Attendance: Catherine Pacella (co-chair), Laura Frappier (principal), Randy Reynoso (co-chair), Angeleen Nayak, Tijen Karatas, Erik Husband (treasurer), Marie Josée (MJ) Tremblay (secretary), Heather Lindsay (community member), Connie Too, Jennifer Simms, Moya Crangle, Jim Costello (community representative), Sacha Singh, Christine (Chris) Kincaid, Diana Mills

Special Guest(s): n/a

Absent: Samaneh Lolabar, Daniel Nugent, Darren Eke, Doris Zastre (observer & former community member), teacher representative, ECE representative

Meeting was called to order at 17h30.

MOTION: To approve the evening's agenda - Motioned by Moya Crangle, seconded by Sacha Singh, vote passed unanimously

1) Approval of minutes/Review of action items

ACTION ITEMS from January 13th, 2015 meeting

ACTION ITEM: Randy to pursue the TD Grant application. – IN PROGRESS

ACTION ITEM: Laura will check with the Board to ensure that Council would be able to provide recognition to companies like TD for grants that support Elgin. - DONE

ACTION ITEMS from April 14th, 2015 meeting

ACTION ITEM: Catherine to provide Darren with the contents of the PRO Grant application from last year, and the due date for this year's submission. - DONE

ACTION ITEM: Randy to purchase Costco movie package, to be used as a prize in the website sign-up draw. - DONE

ACTION ITEM: Laura and Catherine will visit the local branch of Scotiabank, to see if donations towards the 125th Anniversary Celebration would be available. - DONE

ACTION ITEM: Laura will finalize the proposed teachers' wish list, and will circulate it to the Council members before the May 2015 meeting. - DONE

ACTION ITEM: After a review of the Council's finances, Erik will propose a final bank amount that the Council should have at the end of the 2014-2015 school year to pay for next year's commitments. - DONE

- ACTION ITEM:** Catherine will follow up with Councillor C. McKenney's office regarding any proposed dates for the Minto Place sale. – DONE
- ACTION ITEM:** Darren will propose to the JPRC Board that the yard-side door be locked, to deter the general public from using it to access the businesses on Elgin Street. – DONE
- ACTION ITEM:** Randy will present the proposed consultation questions regarding the possible bring-your-own device policy to Council at the next Council meeting (scheduled for May 12th, 2015 - DONE
- MOTION:** **To approve the minutes of the April 14th, 2015** - Motioned by Jim Costello, seconded by Heather Lindsay, vote passed unanimously

2) Co-Chairs' Report

Dropbox

ACTION ITEM: Randy to set up the Dropbox for the Council's use.

PRO Grant

- PRO Grant application must be submitted by May 19, 2015
- Darren has forwarded the completed version to Catherine and Randy for review.

MOTION: **To approve the expenditure of \$50.61 for pizza for Julia Leonard's class** – Motioned by Catherine Pacella, seconded by Heather Lindsay, passed unanimously.

3) Principal's Report

Laura thanked all of the parents and volunteers (who cooked for over 300 people!) for all of their efforts in pulling off a very successful 125th Anniversary celebration.

Laura presented a teachers' wish list to Council, which included the following items for the two new portables: two tech tubs(\$180 each), two refurbished Apple TVs, two portable projectors (\$600 each), two iPad stands (\$20), six iPads with Otterbox cases (\$695 each plus cost for the case), four Chromebooks (\$300), two wireless keyboards and mice (about \$40 each), two water cooler dispensers (with a contract to refill them on a regular basis). Other requests on the list include speakers for the media cart, Bluetooth speaker for the gym (\$300), CD/cassette player for the core French materials that only exist in that format (\$60), two new picnic tables for the front yard (\$250 each), landscaping for the front yard (\$500), some games for use in the yard (\$100 per classroom), additional educational resources (Boardmaker program, \$400; French resources \$500; social science resources \$200; math resources \$200), and the sandblasting and painting of the front gate.

Laura will be finding out from the Board if they will be providing the technology for the two new portables.

It was agreed that the Council should attempt to provide that same items that were provided by Council for the other classrooms (projectors, wireless mice and keyboards), and Laura mentioned that she might be able to purchase the items for the portables that she had purchased for the other classrooms (iPad stands, Apple TVs).

Laura reported back on the security of the future portables, after a meeting with the Head of Security. Some various discussion items that came out of that meeting were the possibilities of: fencing the yard off at Lewis Street (of which the Head of Security is supportive), signs placed on the entry gates indicating no access during certain hours, repairing the broken gate on Gilmour (although it cannot be locked, as it is a fire exit gate), security fobs for the portables (connected to the main school system), and cameras and a camera feed directed towards the portables.

Kevin is requesting that pizza days be moved to Tuesdays, as the twenty-six pizza boxes left on Fridays must remain in the school until they can be disposed of the following week.

ACTION ITEM: Catherine will follow with the school's parents to see what public opinion is on changing the pizza day from Fridays to Tuesdays of each week.

Laura was approached by the Bronson Centre regarding the possibility of expanding their Kiddlywinks to the Elgin Street P.S. population. Laura will explore the idea further with the teachers.

Some parents from Lady Evelyn have approached Laura to start a chess club next year at Elgin St. P.S.

An arts grant proposal has been sent by Elgin Street P.S. to have its own audio recording of the national anthem in bilingual format; Laura is awaiting a response to that proposal.

4) Treasurer's Report

The May 2015 financial report was delivered via email before the meeting and in hard copy at the meeting, and was reviewed in detail by the Treasurer. The total cash available to allocate as of May 8th, 2015 is \$14,453.50, subject to some small corrections.

MOTION: To accept the May 2015 financial reports as presented, with the small errors to be corrected (for a total amount difference of approx. \$250) - Motioned by Christine Kincaid, seconded by Sacha Singh, vote passed unanimously.

MOTION: To leave a closing balance on August 31st, 2015, in the Council's bank account of sufficient funds to cover the 2015-2016 arts program, 2015-2016 swimming program, and \$2,000.00 buffer funds, with all of the remainder of funds going to the school - Motioned by Erik Husband, seconded by Heather Lindsay, vote passed unanimously.

5) 125th Anniversary Celebration

Diane circulated the budget for the Elgin Street P.S. 125th Anniversary event of May 6th, 2015. At the end of it all, the total cost of the event came out to \$1,714.15 (out of a budgeted \$3,000.00).

The Council would like to again extend its sincere appreciation to Diana and her Committee and all the volunteers for all of the hard work involved in marking this very special anniversary in Elgin Street P.S.'s history.

6) Committee Updates

Fundraising

Sacha is going to start the scheduling of the book sorting nights, and is looking for a volunteer to do that coordination. He is also looking at a date in the next school year for the One-Stop Shop.

OCASC / survey

Tijen mentioned two particular items; that some schools are using online payment systems ('LunchLady', 'HotLunch', etc) for things like pizza days, and that there have been studies regarding early French immersion could prove to be of interest to parents who are still deciding what stream of instruction to choose for their child/children.

JPRA Board

Deferred – Angeleen had to leave tonight's Council meeting early.

Technology Committee

The Committee is still planning to consult the parents of Elgin Street P.S. regarding the proposal of a bring-your-own-device policy for the school for the next school year (2015-2016). The Committee is projecting a possible date in May 2015, and will draft a message/sticker for the agenda books, to get school parents involved in the consultative process.

7) Roundtable

This item was deferred, due to time constraints.

Next meeting – Tuesday, June 23rd, 2015 at 5:30pm

MOTION: To adjourn the meeting - Motioned by Jim Costello, seconded by Diana Mills, vote passed unanimously.

Meeting adjourned at 19h54.

ACTION ITEMS from January 13th, 2015 meeting

ACTION ITEM: Randy to pursue the TD Grant application.

ACTION ITEMS from May 12th, 2015 meeting

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ACTION ITEM: Catherine will follow with the school's parents to see what public opinion is on changing the pizza day from Fridays to Tuesdays of each week.

MOTIONS from the May 12th, 2015 meeting

- MOTION:** To approve the evening's agenda - Motioned by Moya Crangle, seconded by Sacha Singh, vote passed unanimously
- MOTION:** To approve the minutes of the April 14th, 2015 - Motioned by Jim Costello, seconded by Heather Lindsay, vote passed unanimously
- MOTION:** To approve the expenditure of \$50.61 for pizza for Julia Leonard's class – Motioned by Catherine Pacella, seconded by Heather Lindsay, passed unanimously.
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E-MOTION of June 6th, 2015

- MOTION:** Motion for the approval of the purchase of a portable, wireless photo printer to be used by teachers and school administration to easily print pictures in a variety of instances including photos of students, student activities or student work – as part of lessons and/or to document events and achievements. The first use of the photo printer would be in the school gym immediately after the school's Grade 6 Leaving Ceremony on June 23, 2015. Each student will be provided with a commemorative photo in a donated folder. The printer then would be housed in the office for use by any teacher for ongoing needs as required. The price of the printer is \$109.99 plus tax and a cartridge with paper for 108 photos for \$39.00 plus tax. The total value is: \$148.99 plus tax: \$168.35 – Motioned by Christine Kincaid, seconded by Jennifer Simms, vote passed with one member voting no and another member abstaining from the vote. (it should be mentioned that Connie Too advised Council as part of this e-vote that she would be making a personal donation 'to reduce the amount that would need to be claimed from the pool of funds available')