

## Elgin Street Parent Council Meeting - October 9<sup>th</sup>, 2012

Attendance: Sheila James, Lorrie Beaton, Heather Lindsay, Erik Husband, Jim Costello, Catherine Pacella, Connie Too, Heather Lindsay, Barbara Johnston-Iafelice, Scott McKenzie, Sacha Singh, Diana Mills, Judith Lamarche, Saqib Hassan

Absent Members: MJ Tremblay, Michael Bonser, Tara Hennessy, Susan Fisher at FCA Emerald Ash meeting on behalf of council

### 1. & 2. Agenda approval and September minutes/review of action items

Suggested amendment to item 5b), should reflect new superintendent of finance and new meeting to be determined. **Action Item: Catherine to amend minutes**

Motion to approve agenda: Scott McKenzie, seconded by Jim Costello

Motion to approve September 2012 minutes: Sacha Singh, seconded by Jim Costello

### 3. Arts Programming Presentation – Lorrie Beaton

Provided handout of 2012-2013 arts presentations (costing). Discussed possibly adding in two more artists. Scott suggested Alicia? Lorrie noted that Alicia was included in original line-up; however, teachers did not select her at that time. Alicia teaches piano and has a grant, which allows her to provide 5-day workshop up to 120/day – (lower rate up to 10 days) for grades 1-6. Funding may be available for 6 days \$780. **Action Items: Scott to provide input re: Alicia to Lorrie (for Lorrie's presentation to teachers/Andrea). Lorrie will ask Andrea to speak with Barbara/teachers and present options at next meeting 13<sup>th</sup> November.**

Decision was made not to vote to earmark funds – know we have room to add more to Arts Program (approve\* earmarking funds as recommended up to \$850) instead we were going to let teachers know we have more funds.

### 4. Financial summary, overview and statements

Approval of financial summary: Jim Costello, seconded by Heather Lindsay  
Arts Programming Vote - \$5490.66 Motion to approve \$5490.66 by Robyn Griffiths, seconded by Sacha Singh approved. Arts Programming tentatively approved.

**Action Item: Lorrie to provide blurb to co-chairs for distribution and add to November agenda**

**Action Item: Catherine/Erik to add last year's budget to November budget presentation, as well as add photocopy of budget with these minutes and in binder.**

- Scott would like to see an estimate provided for Pizza costs, babysitting costs

**Action Item: Erik to amend by adding estimates**

- Swimming grant needed this time next year – earmark 2,400? for swimming

**Action Item: Erik to confirm amount covered by swimming grant**

Catherine suggested that it was prudent to keep a reserve if grants are not sought.

**Action Item: Add earmarking funds for swimming to November agenda**

Erik sought approval for:

- Movie nights floats (\$110) \$550 total. Motion to approve by Scott McKenzie, seconded by Heather Lindsay – approved.
- Annual Insurance – up to \$200. Motion to approve by Jim Costello, seconded by Connie Too – approved.

Barbara suggests acquiring insurance ASAP.

**5. Principal's Report**

- Barbara shared Friday's PA day presentation of Sir John Jones – Cognitive Connectedness. As well as a great take-away instead of asking your child "How was school today?" Try asking, "What great question did you ask at school today?" It is about formatting the question to elicit a non-route answer.
- Barbara would like every second month of the Principal's report to not just focus on the business side but also items about what she is sharing with staff.
- Sacha suggested distributing presentation to parents.
- Soccer posts – process underway but no update **Action Item: share Nov/Dec**
- Applied for funding for tutors
- Youth and Student worker Ronnie in school on Wednesday, Thursday, Friday
- 53 off to cross-country
- Carol award ?
- Shared school operating Budget - occasional teacher funds (-24,000 removed) 16,025 to run school + supply teacher fund (continues on a deficit), exclusion of salaries and infrastructure.
- Sacha asks Barbara about the exit strategy for JK/K, Barbara confirms that it is the best of all possible scenarios.

**6. Annual Report to school board**

Due October 30<sup>th</sup>

**Action Item: Scott edits, further comments to Catherine + attach summary – Catherine re-circulate for review. Needs to be printed and posted for parents.**

**7. Elections for OCSAS Representative (need to fill [vacancy](#) but not essential)**

**Action Item: Catherine to add OCSAS meeting dates to calendar**

**8. Committee updates**

Park Re-Development-

Heather attended the Park re-development meeting and noted that there is \$550,000 to spend. Basketball court out – Bunker to be moved back, permanent lights, new fencing all around St. Luke's, re-configuration of path and signage, new grass for school. Suggestion that Jack Purcell, Barbara, and council look at plan to be comfortable –

**Action Item: Catherine and Heather to represent council.**

Fundraising and Volunteer Coordinator/Movie Nights -

Sacha noted that October 26<sup>th</sup> would be the first movie night. Jack Purcell informed to ensure access to school – suggestion for movie (tbd).

**Action Item: Add to Movie Night flyer - Donate Canadian Tire money**

No need to obtain separate license to show movies; Council can use Elgin Street school licensing / agreement with School Board

Gardening / Playground -

Susan - attending the Emerald Ash Borer meeting will report in November. **Action Item: add to agenda**

Safe Schools -

Barbara – staff rep / [council rep vacancy](#) once every month and a half during the day.

Newsletter –

Diana council activities, content/style – [vacancy](#)

Google group manager –

Samaneh/Kim provided with names

Pizza Helper – [vacancy](#) (Note Gold star for Stephanie), Website – [vacancies](#)

**9. Directory - Connie/Catherine - provided mock-up of last years, edits to design**

Discussion of need vs. privacy (signature line/ approval)

**Action Item: Barbara to check with School Board re: any Privacy concerns**

Addition of a privacy statement confidentiality statement – limit distribution

Need to decide on print copies optional fields (email/phone) and whether to make available hard copies or pdf? Connie mentioned printer cartridge is under \$200 (260 # in school). **Action Item: Bring forward for vote in November**

#### **10. Other Business**

Shelia - Parole Office moved back for administrative purposes – don't speak with media bring enquires to co-chair.

Grant for swimming program **Action Item: Catherine to explore**

**11. Next meeting – November 13<sup>th</sup> 2012**

Motion to adjourn meeting by Jim Costello, seconded by Diana Mills