

Elgin Street Parent Council meeting – September 25, 2012

Attendance: Sheila James, Lorrie Beaton, MJ Tremblay, Robyn Griffiths, Doris Zastre, Susan Fisher, Catherine Pacella, Scott McKenzie, Markus Streibel, Rolando Rawirez, Tara Hennessy, Connie Too, Judith Lamarche, Sacha Singh, Erik Husband, Jim Costello, Heather Lindsay, Samaneh Lolabar, Diana Mills, Michael Bonser, Barbara Johnston-Iafelice

1. Welcome, introductions: Lorrie and Sheila explained role of parent council and how members can get involved. Barbara explained her role on parent council, is a non-voting member.
2. Approval of agenda and June minutes/review of action items: Suggestion to do elections first in order to dissolve old council first so that new decisions are those of the new council members.
 - a. Motion approve agenda: Catherine Pacella, seconded by MJ Tremblay
 - b. Motion to approve June 2012 minutes: Scott McKenzie, seconded by Susan Fisher
3. Overview of parent council: Highlight of fundraising activities including book sale/silent auction, pizza Fridays, Movie Nights. Other areas where the parent council gets involved includes accommodation reviews, grant writing, speaker's series for parents, various committees.
4. Principal's report: Barbara reported that the transition to the new school year has been good. Parent teacher night: majority of staff will be attending. At this time, no teacher rep to serve on the parent council. Most activities are going ahead as normally scheduled. Having Sport Day on Friday, Elgin has been chosen to highlight this event (media and politicians attending). Looking at ways to reduce costs, namely photocopying. Plans to create a website to help reduce printing costs.
 - a. Playground update: Susan Fisher – Ash trees were injected over the summer (protected for two years, two trees could not be saved), OCDSB ended up paying for the injections so that freed up money. Due to re-grading of area, able to plant new trees, application has been filed with the city to supply and install trees for free, hopefully for spring 2013. Money allocated for tree pits were used, slightly under \$2000 (see motion approved in June 2012 e-vote)
5. Treasurer' report: Erik provided summary of financials for entire year. Bank account approximately \$1,000 up from start of last year. Please see attached documents highlighting 2011-2012 financial year.
 - a. Motion to approve financial report: Scott McKenzie, seconded by Jim Costello
 - b. Superintendent of finance – it was suggested in the spring 2012 to have the superintendent of finance come in to make a presentation re: options for financial accountability in light of events at another school. Barbara advised that a new

superintendent is in place so booking a presentation may take longer. It was noted that our parent council is happy with our current practices to ensure accountability; however, it might be worthwhile to hear the presentation.

6. Reports to OCDSB – Pro-Grant report submitted, financial report submitted. October 30 report still pending. **Action item: Catherine to circulate report at next board meeting.**
Action item: Final report circulated on Google groups to all parents.

7. Elections:
 - a. Co-chairs: Sheila James and Catherine Pacella
 - b. Treasurer: Erik Husband
 - c. Fundraising: Sacha Singh, Connie Too
 - d. OCASC rep:
 - e. Secretary: MJ Trembly, Robyn Griffiths
 - f. Members: Diana Mills, Lorrie Beaton, MJ Tremblay, Robyn Griffiths, Susan Fisher, Scott McKenzie, Michael Bonser, Sacha Singh, Erik Husband, Sheila James, Catherine Pacella, Tara Hennessy, Connie Too, Judith Lamarche
 - g. Community members: Heather Lindsay, Jim Costello

8. Committees:
 - a. Playground/Gardening – Scott McKenzie, Susan Fisher
 - b. Arts Programming – Lorrie Beaton
 - c. Safe schools –
 - d. ARC – if necessary
 - e. Google group – Samaneh Lolabar
 - i. **Action item: Sheila to put Samaneh in contact with Kim Gauvin to transfer Google group responsibilities. Catherine to provide Samaneh with new council's email address for council Google group.**
 - f. Newsletter –
 - g. Grants –

9. Other business:
 - a. 2012-2013 calendar has been created for the school year, includes all planned events for upcoming year. **Action item: Catherine to circulate calendar at October meeting.**
 - b. Student directory: **Action item: put discussion of student directory on agenda for next meeting**
 - c. **Action item: Catherine to provide update on website, content**
 - d. Motion to approve \$3000 until end of December 2012 for pizza Fridays (approx.. \$160 per week): Diana Mills, seconded by Robyn Griffiths.

- e. Motion to approve \$300 per year for babysitting at parent council meetings: Scott McKenzie, seconded by MJ Tremblay
- f. Jim advised of fundraising available through Collected Works
- g. Action item: Barbara to provide update on soccer posts for next meeting**

Motion to adjourn:

Action items:

- **Catherine to circulate report at next board meeting. Final report circulated on Google groups to all parents.**
- **Sheila to put Samaneh in contact with Kim Gauvin to transfer Google group responsibilities. Catherine to provide Samaneh with new council's email address for council Google group.**
- **Catherine to circulate calendar at October meeting.**
- **Put discussion of student directory on agenda for next meeting**
- **Action item: Catherine to provide update on website, content**
- **Barbara to provide update on soccer posts for next meeting**