

Elgin Street Parent Council Meeting – November 11th, 2014

Attendance: Catherine Pacella (co-chair), Marie Josée (MJ) Tremblay (secretary), Cheri MacLachen, Sacha Singh, Darren Eke, Erik Husband (treasurer), Connie Too, Doris Zastre (observer & former community member), Heather Lindsay (community member), Jim Costello (community representative), Angeleen Nayak, Christine Kincaid, Tijen Karatas, Laura Frappier (principal), Jennifer Simms, Diana Mills

Special Guest(s): n/a

Absent: Randy Reynoso (co-chair), Samaneh Lolabar, Daniel Nugent, Moya Crangle, teacher representative

Meeting was called to order at 17h32 at the Centretown Community Health Centre, Cooper St.

MOTION : To approve the evening's agenda - Motioned by Heather Lindsay, seconded by Connie Too, vote passed unanimously

ACTION ITEMS from October 14th, 2014 meeting

ACTION ITEM: Catherine to send edits to MJ for revision to September minutes. - **DONE**

ACTION ITEM: Catherine to submit 2013-2014 annual report to OCDSB. - **DONE**

ACTION ITEM: Catherine to put survey notice in agendas/backpacks, have paper copies available at office, make available at movie night. – **TO DO**

ACTION ITEM: Catherine to follow up with Rahma and confirm location of November meeting. - **DONE**

ACTION ITEM: Laura to send information to co-chairs on accessing Continuing Education Grant valued at \$500. - **DONE**

ACTION ITEM: Catherine and Laura to arrange to meet with branch manager at Scotia Bank, discuss fundraising opportunities. – **TO DO**

ACTION ITEM: Laura to provide update on Safe Schools Committee. - **DONE**

ACTION ITEM: Randy, Catherine and Laura to find more information about Sarah Van Veen's presentation to council for 2013-2014 re: three year plan for French literacy. – **IN PROGRESS**

ACTION ITEM: Randy to send email with date suggestions for an additional meeting. - **DONE**

MOTION : To approve the October 14th, 2014 meeting minutes, with modifications - Motioned by Jennifer Simms, seconded by Jim Costello, vote passed unanimously

Co-Chairs' Report

Catherine reviewed the events of October 22nd from the perspective of a person who was in the school at the time.

Catherine also outlined a media request that she received to speak as one of the parent council co-chairs after the incident. She contacted Laura to confirm the school board's media policy.

Principal's Report

Laura Frappier continued the discussion with an explanation of the definition of 'safe school' mode, and the difference between that and 'lockdown' mode, as well as the school's priority of keeping all students safe in an emergency.

Recommendations for the future: refining communications (such as adding a speaker in the front foyer, as the PA system cannot be heard when all of the doors are closed), and looking at other ways to secure the school in its vulnerable areas (door to Jack Purcell, small gym door to the hallway, and the front doors), as well as identified specific tasks for staff to take on in such an event (ie. one person to receive Board updates, one to move students from areas like the gym, etc).

ACTION ITEM: Laura to update the Council on communication between police and the school, in events such as that of October 22nd, 2014.

ACTION ITEM: Catherine to send out a communication to the Google Groups regarding the event of October 22nd and the future recommendations.

Crossing guard: Laura looked into the declined request, and the school did not meet the criteria to obtain one.

Treasurer's Report

The most recent version of the November 2014 financial report was via email before the meeting and in paper copy at the meeting, and was reviewed in detail by the Treasurer. The total cash available to allocate as of November 7th, 2014 is \$24,612.40.

MOTION : To accept the November 2014 financial reports as presented - Motioned by Jim

Costello, seconded by Sacha Singh, vote passed unanimously.

At the special Council meeting held November 4th, 2014 at Woody's, regarding , the following Council members were present: MJ Tremblay, Moya Crangle, Sacha Singh, Erik Husband, Catherine Pacella, Connie Too, Christine Kincaid, Randy Reynoso, Jim Costello, Tijen Karatas, Jennifer Simms

Two motions were passed:

MOTION: **To approve funding to the school by category** – Motioned by Tijen Karatas, seconded by Jim Costello, vote passed unanimously.

MOTION: **To use the following spending categories: School Ground Improvement; Learning Enhancements; Technology; Literacy; Physical Resources; and Ongoing** – Motioned by Randy Reynoso, seconded by MJ Tremblay, vote passed unanimously.

These motions will be reflected in the financial expenditures that were approved at tonight's meeting:

MOTION : **To approve the expenditure of up to \$1,900.00 for teacher & principal consumables at \$100 per teacher/principal (pro-rated to full-time status) at Elgin Street Public School for school year 2014-2015** - Motioned by Diana Mills, seconded by Tijen Karatas, vote passed unanimously.

MOTION : **To approve the expenditure of up to \$550 for Yard Tree Planting Project (including the installation and protective caging for the new trees, protective caging for the existing trees, and mulch for the new and existing trees, and HST) at Elgin Street Public School for school year 2014-2015** - Motioned by Tijen Karatas, seconded by Darren Eke, vote passed unanimously.

MOTION : **To approve the expenditure of up to \$6000 for Technology (specifically Tech Tubs, iTunes gift cards, splitters for headphones, and speakers, plus applicable taxes) at Elgin Street Public School for school year 2014-2015** - Motioned by Tijen Karatas, seconded by Angeleen Nayau, vote passed unanimously.

MOTION : **To approve the expenditure of up to \$650 for Learning Enhancements (specifically the transportation for the Grades 1 to 6 to attend Odyessy Experience at Algonquin College) at Elgin Street Public School for school year 2014-2015** - Motioned by Jennifer Simms, seconded by Christine Kincaid, vote passed unanimously.

MOTION : **To approve the expenditure of up to \$500 for Ongoing (specifically, the purchase of necessary items at the principal's discretion for families in need) at Elgin Street Public School for school year 2014-2015** - Motioned by Jim Costello, seconded by Tijen Karatas, vote passed unanimously.

ACTION ITEM: Catherine and Randy, in discussion with Laura, will come up with a plan to present at the December 2014 meeting to support the teachers in requests for

field trips, as well as the French literacy plan.

MOTION : To approve the expenditure of up to \$500 for Technology (specifically, the upgrade of the new projector to an interactive projector, including taxes) at Elgin Street Public School for school year 2014-2015 - Motioned by Sacha Singh, seconded by Connie Too, vote passed unanimously.

Committee Updates

Fundraising

- Sacha Singh updated the Council on two upcoming fundraising events: Movie Night (on Friday, November 14th, 2014), and the One-Stop Shop event (on Saturday, November 15th, 2014) and bake sale.

Jack Purcell Recreation Association

- Christine Kincaid updated the Council on the JPRA's willingness to formalize the ties between their Board and our Council.

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ACTION ITEM: Catherine to invite the JPRA Board President (Eleanor Sawyer) and the Vice-President to the next Council meeting in December 2014.

125th Anniversary Committee

- The committee has met and developed/set their mandate:
 - o A historical document book for each class
 - o An activity for each class
 - o A keepsake for each child

School grounds, OCASC, pizza, student directory, technology committee, Arts programming, new items, and roundtable

- These items were postponed to the next meeting, in the interests of time.
- The OCASC update will be given via email.

ACTION ITEM: Catherine and Connie will ensure that the Google Groups get updated as soon as possible.

ACTION ITEM: Tijen to send an update regarding OCASC via the Council Google Group.

Next meeting (& potluck) – Tuesday, December 9th, 2014 at 5:30pm

MOTION : **To adjourn the meeting** - Motioned by Heather Lindsay, seconded by Eric Husband, vote passed unanimously.

Meeting adjourned at 19h42.

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